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## **Volunteer Service Agreement**

### **Agreement:**

As an organization, we agree to maintain, but not alter, remove or destroy the present landscaping or design of the park or trail which our project involves. We acknowledge that all physical changes must be submitted in writing and are subject to approval by Snohomish County Parks Department. We understand that Snohomish County Park's employees will give direction and coordination as appropriate. We will comply with the conditions outlined by Snohomish County and we will also comply with all Rules and Regulations of the Parks.

By my signature below as the group's representative, I acknowledge that all volunteers on this project have agreed to provide volunteer services for no compensation and willingly agree to:

- Facilitate the registration of all the volunteer worker's for Snohomish County Parks;
- Follow all safety rules and regulations, avoid all hazards and refuse to perform any work assignment we are not qualified to perform;
- The group agrees to accept responsibility for the safe use and maintenance of tools and equipment use as part of volunteer service;
- We agree to represent Snohomish County Parks and fellow volunteers/organizations in a positive, professional way, following all directions and advice offered by my project supervisor;
- As far as I know there is not a member of our volunteer group who has been charged with a misdemeanor or felony;

Does the volunteer activity that you will be performing require any licenses, i.e. professional /trade /recreational as listed with WA State Department of Licensing, WA State Department of Health, WA Department of Labor and Industries, or any other state agency as required by state law? **If so, please list the license number(s) and/or other required insurance and/or bonding information below your name.**

**Volunteer group ensures that to the best of their knowledge there are not any medical issues that will preclude individuals from participating in the activity.**

## **REGISTRATION AND CONDITIONS OF VOLUNTEER SERVICE**

***Please read the following: your signature indicates you understand and agree. Any questions please check with your project coordinator.***

### ***VOLUNTEER WORKERS***

I understand that as volunteer workers as defined by RCW 51.12.035, all volunteers must register with Snohomish County Parks Department. I agree to submit the number of hours volunteered to the project coordinator. I agree to abide by the policies, procedures and guidelines set forth by Snohomish County Parks Department.

### ***VOLUNTEER - NOT AN EMPLOYEE OF SNOHOMISH COUNTY PARKS***

It is understood that volunteers are not employees of Snohomish County Parks. As the group representative I acknowledge that the volunteers will not represent themselves as, or claim to be an officer or employee of Snohomish County or claim any right, privilege or benefit which would accrue to an employee under Chapter 41.06 RCW, Chapter 28B.16 RCW or any other applicable state law. The volunteer group understands that there will not be any personal compensation for services rendered through volunteer activities.

### **HOLD HARMLESS AGREEMENT**

**I understand and agree to hold harmless and waive all claims of liability against Snohomish County, its sponsors and partners, except for claims and damages associated with Snohomish County's and/or its sponsors and partners sole negligence.**

### **ACCIDENTS/INJURIES WHILE VOLUNTEERING**

If an accident occurs while performing as a volunteer, the accident must be reported to the Snohomish County Parks program coordinator immediately or within 24 hours. It is understood that if a volunteer is injured while performing volunteer activities the volunteer may be eligible for workers' compensation benefits as described in RCW 51.12.035. In addition, registered volunteers may be afforded liability coverage through the County's self-insured liability program. For specific information please contact the Snohomish County Risk Manager in the County Finance Department (425) 388-3726.



## Group Project Volunteer Timesheet

### NONDISCRIMINATION

I understand that during my performance as a volunteer for Snohomish County, I shall comply with all federal and state nondiscrimination laws, regulations and policies.

### BACKGROUND INVESTIGATION OF GROUP LEADERS

I understand as a group leader that the Snohomish County may conduct a background investigation as part of this application process. I authorize the background investigation by my signature.

### TRAINING

Training is required for all volunteers registered with Snohomish County. Applicable training will be provided by my volunteer project supervisor or Parks Department staff.

### TIMESHEETS

I understand that I must submit the hours worked by volunteers and a sign in sheet. Failure to document volunteer time and names may make volunteers ineligible to receive such benefits per RCW 51.12.035.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For youth under 18 years of age:** \_\_\_\_\_ has my permission to accept an assignment as a volunteer for Snohomish County. I acknowledge that there may be risks in the volunteer assignment and as the parent or legal guardian I agree to contact the Parks Department to learn more about any risks associated with the volunteer activities. .

Signature of Parent/Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

### **For More Information -- Please contact our Volunteer/Community Outreach Coordinator**

#### **Rich Patton**

#### **Operations Supervisor Volunteer/Community Outreach Coordinator**

Snohomish County Parks and Recreation  
6705 Puget Park Dr.  
Snohomish, WA 98296

**Phone:** (425)388-6609    **Fax:** (425)388-6645    **Email:** [rich.patton@snoco.org](mailto:rich.patton@snoco.org)

----- To Be Completed By Staff -----

Background Check Completed: Yes \_\_\_\_\_ No \_\_\_\_\_ (if completed attach copy of background check)

Project Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

**Group Name:** \_\_\_\_\_ **Project Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_ **Phone No.** \_\_\_\_\_

**County Staff Coordinator:** \_\_\_\_\_

